

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio January 31, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's office.

Sheriff Patrol Update – No report.

Fire/EMS Invoices and Purchase Request – There were no questions or concerns. Chief Jetter did point out that the wall heater unit for the North Fire Station was purchased at McCabe Hardware because it was the cheapest place to purchase the unit.

Chief Jetter distributed a summary of run data for 2011. This included mutual aid given (381) and received (174). Blue Ash was given over 100 mutual aid runs during the year. Concurrent runs were 81 for the North, 238 for the South and 5 for the West (Reading).

Hosbrook Road Consultant Selection – Mr. Bickford requested a motion to go out for consultant selection for the purposes of obtaining cost estimates to perform installation of traffic calming and sidewalks (to Lynnfield) on Hosbrook. A motion was so made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye. The Board was informed that there had been two letters received endorsing sidewalks going all the way to Euclid. Hamilton County Engineer will put out the scope. Funding may come from TIF or SCIP. The Board definitely wants curbs included in the scope.

Parks and Recreation Update – Mr. McKeown informed the Board of the passing of Johnny Schott, long-time supplier of music venues for our Festivals, and that services will be held this Saturday in Delhi at Vitt & Stermer Funeral Home. He added that the "Guess Who" contract is in place, as well as the stage and that he is working on the backline. He is still waiting on word from the "Rusty Griswolds" to see if they will play Friday at the Festival.

Health Insurance – Mr. Raabe advised the Trustees that the abortion clause must be included back in the health care content by law starting August 1, 2012. Trustee Weidman requested that we monitor what Archbishop Schnurr is going to do with Catholics. Chief Jetter requested that we monitor the clause allowing part-time employees get coverage. They are trying to implement it in the new health care laws.

Dental Insurance – Mr. Raabe reported that our current dental insurance coverage is \$1,000 deductible; if we increase it to \$1,500 there is an increase to the Township of \$2,400/\$84 to family plan annually; increased to \$2,000 the Township input would be \$3,400/\$120 to family plan annually.

Greater Cincy Shared Services is hosting a seminar on Saturday from 8:00 am to 1:00 pm which Chief Jetter is attending. Trustee Weidman would like Mr. Raabe and Mr. Bickford to attend also.

Request for Proposal – Mr. Raabe presented a new proposal from the Hamilton County Sheriff's office: 14 non-contract cars will go away (5 Sycamore/5.5 in Symmes/4 Columbia); the Sheriff gives net number of \$69,187 for the first year, by the end of four years it is \$87,054 "fourth" only thing additional will be overtime. In the first year there will be a \$104,000 deficit; will eliminate liaison position and save \$114,578 plus car/fuel. Trustee Weidman recommends doing only two or three cars verses the five since the budget is so tight. Currently we have three twenty four hour cars-two in the south and one in the north plus a power shift car will have more dedicated sheriff's deputies on patrol than current. Lt. Reid will do D.A.R.E. and the Driving Angels Program. A motion was made by Mr. Bishop, seconded by Mr. Connor, to do away with the liaison position. Vote: All Aye. Mr. Connor suggested sending a letter of thanks to Lt. Reid and the Hamilton County Sheriff's office.

A slide show presentation on the current budget status and future problems was shown. The Fire levy will be losing \$405,000 in 2012 plus \$1.5 million subsidy from the general fund, which was done so the levy wouldn't have to be increased. The police levy will lose \$258,000. The total general fund loss will be \$3,419,987 over 5mills of levy. Total loss: \$5 million or 8mills; we can't go to residents so it was proposed to go out for bid on Request for Proposal (RFP) for Fire and EMS services. Trustee Weidman read the "Scope of Service". There was a discussion regarding the good exercise for going out to bid to see if we can reduce costs and keep the same level of excellent services. Trustee Connor commended Chief Jetter for containing costs. Trustee Weidman agreed noting that operations are expensive and capital comes out of T.I.F. A motion was made by Mr. Bishop, seconded by Mr. Connor to put out the RFP. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order for approval:

Lee's Electric	Wiring/Camera Hookup Parks	\$10,000
MMS Medical Supply	EMS Yearly Drug/Supply Order	\$12,000

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss litigation.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board adjourned for a quick break at 10:11 a.m.

The Board entered into executive session at 10:15 a.m.

The executive session adjourned at 10:18 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:19 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator